NORTH WHITEHALL TOWNSHIP

Planning & Zoning Department
3256 Levans Road
Coplay, PA 18037
Phone: 610-799-3411

Building Board of Appeals Application

Hearing requested:

☐**UCC** ☐ **IPMC** ☐ **Township Nuisance Ordinance**

For UCC only: ☐ **Appeal of decision** ☐ **Variance** ☐ **Extension of time**

Property Address: _____

Parcel Number (if known): _____

Applicant: Name:_____
Address: _____
Telephone: _____
Email Address: _____

Owner: Name: _____
Address: _____
Telephone:_____
Email Address: _____

Attorney: Name: _____
Address: _____
Telephone: _____
Email Address: _____

To: North Whitehall Township Building Board of Appeals

I request review of the decision or notice identified above for the following reasons. I request the following relief or outcome (attach additional pages if needed):

_____
_____
_____

I hereby authorize North Whitehall Township to publish, display and/or project any plans, images or supporting documents submitted as part of this appeal application during public meetings, hearings or on official township platforms for the purpose of review, discussion, and public record. ☐

Signature:_____ **Date:** _____

For Office Use Only:

Appeal Number_____ Date Received_____
Fee Submitted:_____ Check#: _____ Waiver Included ☐

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Building Board of Appeals 60 Day Waiver

Appeal Number: _____

Property Address:

_____

Parcel ID Number:

_____

Applicant Information:

Name:

_____

Address:

_____

_____

Email Address:

_____

Telephone No:

_____

I/we hereby waive the provision of Uniform Construction Code (UCC) requiring that appeal cases be heard before the North Whitehall Township Building Board of Appeals within sixty (60) days of the date of submission.

Signature _____ Date _____

For Office Use Only:

Date Waiver Received: _____ Received by: _____

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Building Board of Appeals — Submission Checklist

{To be completed by the applicant}

☐ Completed Appeal Application (including signatures) and exhibits (if provided)
☐ Copy of the decision, violation notice, order, or determination being appealed
☐ Written statement explaining the appeal and the requested outcome (may be included in application)
☐ Relevant plans, photos, inspection reports, or other supporting documents, if applicable
☐ Written authorization if filing on behalf of the owner, when required
☐ Applicable filing fee, if any (confirm current Township requirements before submitting

Type of Hearing

- **Residential (Including Apartments) $1,000.00**
- **Non-Residential $1,500.00**

Note- as per the NWT fee schedule, any requests for continuance after initial submission deadline as subject to a continuation fee of $200.00- Residential/ $500.00-Commercial, along with one half of the stenographer's appearance cost for any hearing beyond the first hearing where testimony is heard.

All appeal submissions must include six (6) copies of all related documents.